

**MINUTES OF THE MONTHLY MEETING OF HARDEN VILLAGE COUNCIL
HELD ON 12th MARCH 2020 AT 7.15PM IN HARDEN MEMORIAL HALL**

Present: Cllr Gerwyn Bryan (Chair)
Cllr Kay Kirkham
Cllr Ann Taylor
Cllr Falak Ahmed
Cllr Andy Macdonald
Cllr Paul Sullivan (until 7.45pm)
Cllr Jools Townsend
Ken Eastwood (Clerk)

1/03/20 Apologies for Absence

None.

2/03/20 Disclosures of Interest

None.

3/03/20 Minutes of Meetings

- a) The minutes of the Village Council meeting held on 13th February, 2020 were proposed as a correct record by Cllr Macdonald and signed by the Chair.
- b) The Outstanding Issues report was duly noted. The following items were discussed: -
- Allotments - Cllr Bryan to contact the Friends of St Ives and ask about attending a meeting to discuss ecological gardening and biodiversity.
 - The Clerk to contact Bradford Council re. St Ives and the registration of assets of community value.

4/03/20 Public Representation

None.

5/03/20 Planning Matters

Cllr Kirkham discussed contact with Planning Enforcement at Bradford Council and an exchange of emails re. several issues including height of the 3-storey houses, demolition of a garage, removal of a tree shown to be retained on the plan, a stone wall constructed that isn't on the plan and a footpath with steps, presenting accessibility issues.

It was also noted that Skipton Properties had not replied to queries raised about the section 106 agreement, which remains unsigned.

Resolved:

That Cllr Kirkham continues to liaise with Bradford Council. Cllr Bryan to follow up the section 106 with Skipton properties.

Signed:

9th April 2020

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(Planning applications can be viewed via Bradford Council's online system <http://www.planning4bradford.com/online-applications>).

6/03/20 Climate Emergency

It was noted two places had been reserved at the LGC Climate Change conference being held in Manchester on 11th June, 2020.

Cllr Townsend provided an update on progress with the communications & engagement campaign. There had been a slight delay whilst arrangements with the graphic designer were resolved but work on the first poster and outgoing communication will commence shortly.

Cllr Ahmed stated that she had shared details of the Village Council's declaration at the recent Bradford Council Local Councils Liaison Group.

Cllr Kirkham had attended a Yorkshire Local Councils Associations (YLCA) meeting where a speaker from Friends of the Earth had given a presentation on climate change.

Resolved:

It was resolved: -

- That Cllr Bryan and the Clerk will attend the climate conference and to authorise related expenditure.
- That Cllr Townsend will develop a draft climate action plan.
- The Clerk to ask Cllr Sullivan for an update following his contact with Bradford Council (2020/21 budget allocations to support local groups tackle climate change and the implementation of additional 20mph zones).
- To authorise Cllr Townsend and the Clerk to manage delivery of the approved campaign and to produce and publish content, including posters, without prior sign-off from the Council.
- To publish a Village Council newsletter. Cllr Townsend to provide content to Cllr Kirkham.
- That Cllr Townsend be authorised to write about the climate emergency to local groups, event organisers and businesses on behalf of the Council.

7/03/20 Traffic & Transport Update

It was noted that Members had previously met to examine the Harden Traffic Study report provided by Met Consultancy Group. Cllr Bryan will circulate notes taken.

8/03/20 Exchange of Information

Cllr Taylor had followed up a complaint about drainage at Parry Close and is meeting the resident on Friday. Cllr Sullivan to refer to Bradford Council if necessary.

Cllr Kirkham mentioned a dropped kerb that had been removed at the end of Parry Close. When the houses are completed the developer is expected to reinstate. Cllr Kirkham to keep a watching brief.

Cllr Townsend raised concerns about broadband speed. It seems not all of Harden Village can access high speed broadband. The Clerk to write to Superfast West Yorkshire and enquire about coverage and any plans to extend availability.

9/03/20 Correspondence

a) Email from Bradford Council about consultation on proposal to amalgamate Area Planning Panels (consultation closes 12th March). The Clerk to submit comments: -

- Outlining the importance of local knowledge in determining planning matters.
- Stating that the reduction in applications is likely to change after a long period of austerity and uncertainty. Confidence is returning to the property market which is very likely to result in increased investment. Bradford is the fastest growing city in the country with the youngest population and a confident outlook.
- The proposals may lead to more delegated decision making which would be a retrograde step in terms of accountability.
- Requiring residents to travel around the district would have unnecessary negative climate impacts.

b) Email from Shipley Area Co-ordinator's Office with regard to Bradford District Libraries Consultation (open until 15th March). Noted.

c) Email from YLCA about training on understanding the planning system. Noted. To be considered in the future.

d) Email from a resident re. drainage issues on Parry Close and Gatesway. Cllrs Taylor and Sullivan are responding.

e) Email from Integreat Plus re. quote by heritage expert for assessing the Harden local heritage list to assist with the Neighbourhood Plan. To progress. The Clerk to discuss best practice with the consultants with regard to contact with residents.

e) Email from Bradford Council Highways re. planing and surfacing works. Noted.

10/03/20 Financial Matters

Resolved:

a) To authorise expenditure of £1,700 in line with a quote from TheUrbanGlow Design & Heritage Ltd., to undertake an assessment of heritage assets in Harden.

- b) To renew subscription to a managed payroll service, provided by Bradford Council for 2020/21 and to authorise expenditure of £300 excluding VAT.
- c) To authorise the following payments: -

Payee	Cheque No.	Amount	Description
Ken Eastwood	100732	£4.50	Mileage
		£597.60	LGC conference booking fees
		£602.10	
Bradford MDC	100733	£687.08	Salary payment
Matthew Maddison	100734	£25	Winter maintenance
CIQ Agency	100735	£9,570	Neighbourhood Plan Design Code
YLCA	100736	£120	Spring conference booking fee
Vision ICT	100737	£147.60	Mailboxes (4) and email hosting charge
Digital Nomads Limited	100738	£127.56	Bench installation and disposal

- d) To note the following trial balances: -

Harden Village Council				
7th March 2020				
	Budget 2019/20	Expenditure to date	Budget Remaining	Forecast Shortfall (-) Surplus (+)
Staff Costs	8,500	7,897	603	-85
Travel	300	114	186	182
Subscriptions	1,400	1,466	-66	-66
Insurance	500	440	60	60
Audits	200	293	-93	-93
Newsletter	850	240	610	610
Website	825	980	-155	-303
Parish Plan	1,000	0	1,000	1,000
Neighbourhood Planning	3,000	3,541	-541	-8,516
Training	750	230	520	-98
Repairs	100	65	35	35
Stationery	200	201	-1	-1
PC equipment	250	677	-427	-427
Small grants	1,000	325	675	580
Horticulture	750	720	30	5
Projects & Assets	18,575	10,784	7,791	7,663
S 137	300	76	224	224
Other	125	0	125	125
	38,625	28,050	10,575	895

e) To note the following bank reconciliation: -

Cashbook balances	
Balance 1 April 2019	18,405.92
Add: income to date	38,895.00
Less: expenditure to date	(31,444.94) (incl. VAT)
Total:	25,855.98

Bank account balances 7 March 2020	
Community Account	15,783.55
Business Account	10,212.43
Less: unpresented cheques	140
Add: unbanked cash	0
Total:	25,855.98

11/03/20 Attendance at Meetings

Cllr Ahmed to attend the next meeting of the Bingley Rural Schools Partnership, provisionally set for Wednesday 29th April at 10.30am. Venue to be confirmed.

It was suggested that the climate emergency could be an agenda item. Cllr Townsend to provide some content.

12/03/20 Minor Items and Items for Next Agenda

13/03/20 Next Meeting

To confirm the date of the next meeting as 9th April 2020, noting the Annual Parish Meeting will be held at 7.00pm, followed by the monthly Village Council Meeting at 7.15pm.

The Chair closed the meeting at 8.35pm.